



Dear Members of the Goodwin University Magnet Schools Community,

There have been many questions and concerns regarding contact tracing and how this will occur on the school level. As the Goodwin University Magnet School (GUMS) Health and Safety Compliance Liaison, I would like to be as transparent and communicative as possible.

As your liaison, I will be the local health department contact in the case of a student COVID-19 exposure or illness diagnosis. I will work closely with the local health department's public health nurse and the student's family to deliver and obtain necessary information as quickly and efficiently as possible. The practice being shared is based upon currently available guidelines, which are subject to change.

Contact tracing occurs at the state level via the local health departments. - A local health department contact tracer will contact a student's parent/guardian if there has been a possible exposure to a confirmed or suspected case within the Goodwin University Magnet Schools. **To be clear, neither I nor the school administrators, will be contacting families to notify them that their child has been exposed to a positive COVID-19 case within the school.** This will be completed by the local health department; specifically, either East Hartford and/or the local health department within the student's home town.

Families should contact me if their child has been quarantined or isolated by their local health department, has presumptive COVID-19 diagnosed by a medical provider, tested positive for COVID-19, being quarantined due to state travel restrictions, and/or have any other questions/concerns regarding COVID-19.

**Please note, if contact tracing cannot be completed by the local health department prior to the next school day, the in-person school day will be canceled and classes will be completed virtually for all students.**

At the Goodwin University Magnet Schools, we are committed to the health and safety of our students and their families. Please contact me if you have any questions or concerns at [jenmiller@ctriveracademy.org](mailto:jenmiller@ctriveracademy.org).

Sincerely,

*Jennifer Miller*

Jennifer Miller, BSN, RN

GUMS Health and Safety Compliance Liaison